



Utility Service Outage Request

Project # / Work Order #: _____

(This section filled out by Outage Requester)

Request Date: _____

Outage Requester: _____

Phone: _____

Email: _____

Type:

- Partial Building Utility Service Outage
- Complete Building Utility Service Outage
- Partial Campus Utility Service Outage
- Complete Campus Utility Service Outage
- Pretest Outage (Isolation verification)

Utility:

- Electric
- Natural Gas
- Steam
- Chilled Water
- Fire Detection/Alarm
- Fire Suppression
- Domestic Water
- Sanitary Sewer
- Compressed Air
- Building Ventilation
- Irrigation

Location: _____

Start Date: _____

Day: _____

Start Time: _____

End Date: _____

Day: _____

End Time: _____

Purpose of Outage: _____

(This section filled out by FS Utilities)

Utility System Impact Study required for new service connections, system expansions, and non-like-kind component replacements:

- Not Required
- Required and Attached
- District Utility Outage (Tailgate Required)

What is the scope of work to be performed?

What building(s) will be affected?

What impact will this outage have on the building(s) and users?

What, if any, measures are being taken to minimize the impact on users?

Tailgate Completed

Meeting Date

FS Management Disposition: Approved Denied Delayed (until) _____

Operations Outage Manager Approval

Date

Director Facilities Maintenance Approval

Date

Exec. Director Facilities Operations Approval

Date

Exec. Director Energy Services Approval
(Required for District Outages Only)

Date

Utility Service Outage Request

General Comments:

Outage Requester – Use this space to document contacts with building monitors and stakeholders.

Outage Manager – Use this space to provide additional information if needed.